GAPPIFY

ABOUT GAPPIFY

Gappify, founded in 2016, consists of accountants and CPAs from Big Four accounting firms and software innovators who continue to develop cloud-based accrual and vendor management automation solutions that integrate into ERP Systems to automate routine tasks.

Gappify is affiliated with top companies and accounting organizations. The company is SOC1, SOC2 and EU Privacy Shield certified.

It's customers include Reddit, Dropbox, Calm, Pinterest, Yext, Collibra and many more.

For more information, visit
www.gappify.com

Automated Vendor Management

Say goodbye to manual emails, tax forms, and data entry!
Leverage **Gappify** to automate vendor setup & updates in a SOX-friendly way.

1
Find & Email Vendors

Find new vendors in NetSuite, or your team can assign specific vendors for Gappify to update.

2
Request Vendor Details

Make it easy for vendors to provide relevant data by automating requests for easy data collection.

3
Validate Vendor Inputs

Validate vendor data submissions with Gappify (e.g., US TIN = 6 digits, IRS TIN check).

4
Auto-update NetSuite

Update Netsuite with specific flagging of the data collected (e.g., 1099 eligibility, TIN mismatch).

5
Refresh & Renew

Update existing vendors data, including annual refreshes to ensure data is still current.

IRS COMPLIANCE & SOX CONTROLS

J.P.Morgan | ORACLE NETSUITE SuiteCloud Developer Network | AICPA SOC | Morgan Stanley | Privacy Shield Framework | AICPA | SAP

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Automated Vendor Management

"Gappify has improved and streamlined our vendor onboarding process and provided us with a simple, secure, and automated way to collect and verify vendor master data and integrate seamlessly into our ERP system. Gappify has been excellent to work with to continuously evolve and mature our vendor onboarding process."

Marnie Harker
Senior Manager,
Procurement Operations

Schedule a Demo:
+1 (415) 523 0305
www.gappify.com/demo

Manual vs. Gappify Automated Vendor Management

Step 1.   Find & Email Vendors

CURRENT: Emails manually sent to vendors with Excel/PDF forms to be completed.
Risk: Minimal tracking/visibility with AP email tracking.

Auto-initiate new vendor setup requests when triggered in NetSuite.
Benefits: Web-based forms superior to Excel/PDF.

Step 2.   Request Relevant Details

CURRENT: Regional Excel/PDF forms sent to vendors, and specific tax forms are requested as applicable for each vendor.
Risk: Incorrect instructions or data collected is irrelevant.

Use rules-based automation to determine forms/data to collect from each vendor. No manual determination needed.
Benefits: Automation results in 100% compliance.

Step 3.   Validate Vendor Inputs

CURRENT: Manual reviewed as entered into ERP, or no validation performed at all.

Apply rules-based validation, including external database checks (e.g., IRS TIN matching).

Step 4.   Auto-update NetSuite

CURRENT: As forms received from vendors, AP manually checks and enters each data manually in ERP.
Risk: Input errors, inefficient entries, processing delays.

Auto-update your vendor records with vendor provided details and flags for AP exceptions (e.g., TIN mismatch).
Benefits: 100% compliance with 1099 reporting eligibility.

Step 5.   Refresh & Renew

CURRENT: Performed on an as-needed basis and manually (via email and Excel/PDF forms).

Request updates as needed and/or on a preset schedule, to ensure vendor data is current.